



## ANTICIPATED ABSENCE FORM

Student Name: \_\_\_\_\_ Grade in School: \_\_\_\_\_

School Days That Student Will Be Absent From School: **Thursday, March 1, 2018**

Reason for Anticipated Absence: ***Attend the State Boys Hockey Tournament – Quarterfinal Game - Student Provides Own Transportation.***

***Parents: parents must call the Attendance Desk at 429-6104 to inform the school their student will be missing school and indicate what time the student should be excused from school.***

***Students: You need to take this form to each of your teachers to inform them of your absence and receive any homework/assignments that you will be missing while absent. After you receive signatures & assignments from each teacher, you must have your parents sign the form and return it to the main office at least one school day before the absence.***

***Teachers: Please indicate the nature and extent of the homework and/or assignments you would like the student to complete. Please include any concerns or reservations you may have regarding this absence and return it to the student ASAP.***

| Period | Course | Homework/Assignments | Teacher's Signature |
|--------|--------|----------------------|---------------------|
| 1      |        |                      |                     |
| 2      |        |                      |                     |
| 3      |        |                      |                     |
| 4      |        |                      |                     |
| 5      |        |                      |                     |
| 6      |        |                      |                     |
| 7      |        |                      |                     |
| 8      |        |                      |                     |

| For Office Use Only   |  |
|-----------------------|--|
| Documentation On File |  |
| Date                  |  |
| Initials              |  |

\_\_\_\_\_  
Parent/Guardian Signature  
(Signature after all teachers have signed form)

**Time to be excused from school : \_\_\_\_\_**

***This form with all signatures completed is due to the main office by 3:15 PM on Wednesday, February 28th.***

***This form with all signatures completed is due to the main office one school day prior to the absence.***

(Revised Aug. 2009)