

NDA Family Planning Meeting  
August 12, 2020  
6 p.m.

Introductions of Tom Kiely, President; Patrick Browne, Principal, and Alisa Conway, Vice Chair of the Board of Education.

Alisa serves as moderator for the evening.

Questions will be addressed through submission through Chat.

Meeting began with prayer.

A group founded by Mr. Browne meets weekly since having gone online in the spring. Members are from GRACE, Norbertines, Faculty, Administration, Staff, Health professionals, parents, and representatives from other Catholic schools in Green Bay.

Published in mid-July that NDA has three scenarios that we may toggle between: in-school hybrid, and at-home. Communication has been shared on Tuesdays and Thursday with FAQ's and other information. This will move into a Back to School Guide to be updated each week on the website.

Prevea Health worked with our athletics for several years, but are now helping us to interpret the local situations and NDA's situations. NDA is also now in partnership with Bellin and Aurora, as well as the Brown County Health Dept and various superintendent of other areas.

NDA is planning to announce on August 20 how we will open school. This gives time to fully plan forward, and two weeks after the mask ordinance went into effect. Told a 14-day look is needed.

Mitigate the risk for students, faculty and staff of getting Covid-19. A great deal of planning of what happens "if something happens".

Tremendous hygiene process in place in classrooms, Installing a needlepoint bipolar ionization system which will cover all the air flow in the entire building. Literature states that it picks up 99.4% of airborne illnesses. In addition, everyone will be masked, social distancing will be in place. Directions in the hall to prevent students from clustering.

Patrick and Tom together combine over six decades of being in education. Want the safe return of each student. They are working very carefully that students return as safely as possible. Thank you for joining us this evening.

Q: Parent training/education; What are the expectations? Risk is perceived differently by every family and lived differently over the summer. Parent education needs to be discussed. How can we reinforce?

A: Information will be included in the Back to School Guide.

The Student Government is putting together a short video for the students. Would this video be helpful to the parents?

Q: How will online look if that is how we return?

A: Schedules are posted online. PowerPoints available to follow: Using the information gathered from the spring experience. Parents are looking for more structure for their

children. Made great strides with a synchronous offering for students to be online at certain times of the day for those classes. Students joining the Zoom calls for a duration of time; either the entire class time or teacher then assign independent work, then asynchronous following the instruction.

Each teacher now has a zoom account and more equipment and programs available to them for a more robust return in the fall.

Q: Will faculty be in school while doing instruction online? To be determined.

A: Have added an Advisory for every class: Divided into groups of 15-20 students. In the event of total virtual, each child would receive a phone call every week to help them navigate through the online environment.

Q: Is the expectation that all the teachers will follow that plan, or can a teacher opt out?

A: All classes will begin with a synchronous component. Things happened so quickly last spring, we didn't know what parents preferred and were operating with good intention because everyone's lives were so hectic.

Q: Clarification on lectures - will they be live or pre-recorded?

A: Classes to be synchronous - inviting students into the zoom class, teacher directed, but also recording if needed for the viewing later if students didn't see it the first time. In an at-home environment, will need to grow other resources and what is needed. The advisory will help in that.

Q: if classes were to be virtual, would expectation be for the student to be in front of the computer 8-3:30 5 days per week? Would there be consideration of a shorter week?

A: Blended or virtual is 4 periods per day over a 2 week schedule.

Difficult for students to manage an 8-period day at home. Hybrid or virtual is four classes a day for the majority of the days. Those classes would be extended class time. Time set aside for teacher direction and guidance. .

Q: Do we have a plan for the 20th announcement if the doctors were to say it is okay for in-person classes?

A: Teachers would be ready to go for all three schedules. Information would flow over the following weeks.

Q: In the hybrid model, will students attend virtual classes the days they are not in the building?

A: Yes, still connecting with your classes virtually when out of the building.

Q: When will the final decision be made on how students return to school?

A: August 20

Q: Will the Green/Blue cohorts be announced as well?

A: Yes, on August 20 all details will be sent out.

Each classroom has been measured physically distanced at 6 foot. Can't place 30 students in a classroom.

Q: What will lunch look like along with before and after school?

A: Konop Company is working hard on this. Prior, had an on demand program. Now working toward ordering lunch and then provide that for the student. Need to change to an ordering system. Challenge is asking to order food days in advance.

Q: Wondering if we all return, how will we handle sickness, all sickness tested for Covid? Plan to isolate?

A: Posted on the website earlier today. Following CDC protocols and following Prevea guidance.

Rolling out a Magnus App to complete the app that assigns points to different symptoms. If you are asked to stay home by points, then asked to stay home. May ask for a Covid test. Follow protocol.

Q: How low for the number to be for in-person or hybrid?

A: Can't publish at this time as we don't know. Prevea will walk us through each time. We meet each week and they will stage as to how to proceed. Lots of factors will weigh into the results.

Q: Will there be limited access to the school building by guests?

A: Yes, limiting all guests at this time. Parents can ask for a conference, but suggest it be virtual. Will start opening very slowly, even if all-in school with plans to build capacity. We will learn a lot during the first month.

Hope to learn from other schools; we are taking precautions so students are not overly exposed by practicing protocols.

Q: What does the school look like when students who travel need to get to school?

A: Open at 7:25-7:30am. Used to open earlier in the past. Don't want students to congregate and need to have supervision available.

Told by bus companies that this is their time frame for arrival and they are operating at 50% capacity. When there are more students, the buses will run twice.

Q: If sports are able to be played in some fashion, will other activities such as the musical be able to take place?

A: If sports goes well, we can expand to the musicals, etc. Most sports in session are taking place without fans. Learning a lot in this area. Expect that the Arts would be similar and be video recorded.

Q: Decision on hybrid was done. Is there an online option if uncomfortable? What is the option for a five-day if uncomfortable coming to school?

A: Want the students' needs met. If the risk was so minimal, Patrick would like to have a discussion about how to best approach returning to school.

If students have health concerns, we can offer an online opportunity, but can work with individual circumstances.

Q: Will the zero hour IB Theory of Knowledge class start at 7:15 and can students arrive 10-minutes earlier than that?

A: Yes. Full IB program is still in place.

Q: Will students use their lockers? How will that work based on the alphabet?

A: If full in school, lockers will be used. But for now not using the lockers. Materials will be in the advisory classroom in the morning and access at lunch and later in the day. Can't properly distance right now to use the lockers.

Q: Comment on fall sports, band and activities. How does it impact the extracurricular activities?

A: 5-day - no issue.

Transportation need to be provided for hybrid.

Virtual - discussion about what is best and safest for the students.

Q: Longer passing times between classes during hybrid?

A: Stay to the right when passing in the hallways, so not face to face. Recommended by Prevea. Not using one way hallways or stairways.

Increased passing time by an additional minute.

Q: How decisions are made about fall sports?

A: WIAA has ruled they will start some sports on 9/1 and some on 9/7. Limited to only in conference play. Don't know how it affects calendars with Green Bay on virtual. No field trips to start out. Staying local. More information to come.

Q: No school Masses or Adoration at the start of the school year?

A: Yes, there will be Mass. Part of the advisory, students will eat part of the time and also participate in other activities which includes Mass in the chapel with one other advisory group. Would also use the Rosary garden with other Advisory.

Adoration: still figuring this out. Critically important with having the no visitor policy.

Q: Will there be disciplinary action for students not wearing masks?

A: Worked hard to have students return safely. Need to take it seriously. Student "could" have suspension if not wearing the masks intentionally.

Q: Can students bring lunch to school?

A: Yes, lunch can be brought to school.

Q: How will performing arts classes (choir and band) be handed in the hybrid system?

A: More individual instruction with the students. All schools are doing more on theory during the first semester. Considered a higher risk class with singing and instruments.

Q: After school sports, protocol in place to segregate the students by sport for distancing? Use of Locker rooms?

A: Change in classrooms? May have students dressed for PE when arriving at school. Lots of discussion to resolve.

QL Will daily morning mass be held at school? Hybrid or all in?

A: Yes, Mass will be held daily if all-in. Working to get all the details work out for hybrid.

Q: Will masked be provided or NDA required?

A: Yes, LandsEnd masks with NDA logs provided. Additionally, masks to be a solid color if providing your own.

Q: Band/Choir Will receive guidance on 8/20 and those specifics for some of the programs?

A: Will come later than 8/20 as teachers still need time? The following week.

Q: One on one help to students?

A: Study hall set zoom calls with other teachers. Track students that are moving about the building for contact tracing. Every individual and their contacts to be traced.

Q: With our later start date, does it alter the calendar for breaks or end of year?

A: DPI requires a certain number of days and hours. Fully comply. Will need to adjust the days of professional development to make up those hours. Also keep abreast of the rhythm of the year. May be reevaluated several times.

Q: With only four classes a day, how many hours of instruction will students receive a week?

A: Classes are longer. Considered in school when receiving virtual instruction. Committed to the regulation number of hours. IB students also have a minimum number of hours to be maintained.

Q: Will teachers be lecturing or interactive with students in attendance?

A: Spent much time training and purchasing equipment to make things much better than the spring experience. Teachers only had 24 hour notice in the spring to change the method of instruction. Did a lot of training during the summer. Will be much more interactive at the return of school.

Q: Will there be an opportunity for parents/students to walk through the school to understand the distancing measures that have been put in place?

A: Anything we can do to make the students more comfortable; to walk through and help understand the new process. Give Patrick a call.

Q: What happens if someone says they have a medical exception and cannot wear a mask?

A: Depending on what the doctor says, if there is a medical issue, perhaps the student may need to get instruction online from home.

Q: If forced to move to virtual, and don't have capacity, what is our option? (more than 200?)

A: To have 600 in school and 200 at home, it would be difficult to manage - like two different schools. If it went entirely virtual, we have the ability to deliver that. We can work through it like last spring but much better.

Q: What can and will be done to help students socially and emotionally to plan for their wellbeing?

A: Student Services will administer an anonymous survey to find where the students are and their concerns. Some in groups and some individually. An adult will check in with each student weekly.

Q: Will there be mask breaks? Taping to wear all day. Any plans for breaks?

A: Advisory periods will go outside. Eat lunch outside. Want to find ways to give students a break. Teachers will have freedom to do this with their students.

Q: Temperatures taken during the morning and during the day?

A: Advised that temps taken at home, but if need be, can take them at the door. Fill out the Complete the Magus profile at home each morning. Rate yourself based on the software.

Q: How will student ID's be taken? Asking for question to be clarified.

A:

Q: Will classrooms be cleaned between classes?

A: Yes. Purchased cleaning towels and will maintain a protocol so desks are cleaned between classes.

Also hired additional personnel to assist with cleaning during the day and evening.

Q: How will the school monitor if Magnus is completed?

A: Immediate list provided and will check to see the student has completed the profile. Stopped at the door if not completed.

Q: Sports teams have passed out masks. Are those acceptable in school?

A: Solid color with logo okay.

Q: Zoom opportunities for tutoring offered by NHS to help students stay on course?

A: Whole range of online tutoring that can happen. Just needs to be set up.

Q: If social distance, how to socialize among the other students?

A: Very carefully. How to rally without sports or activities?

Looking at that right now to have students have socialization.

Q: Will the kids be required to wear uniforms at home during hybrid or virtual?

A: Students will need to look presentable. Dressed to be in public following Catholic values. Will put out in publication. Neat, clean and humble.

Q: Students are divided by the alphabet. Will be clearly communicated on 8/20. If living in the same household but different last names, will be kept intact.

Q: How will it be done if the student needs to switch/drop a class? Will this be possible or be an issue?

A: Yes, it will be difficult due to distancing in the classroom. Classes have to be balanced.

Q: Will cameras be required to be on during zoom meetings?

A: Yes, teacher will be on. Is it required for the teacher to see the student? Patrick is asking what is a preference? Wisdom to having the camera on and knowing the student is participating.

Q: Music programs?

A: Answered earlier. Will be informed after 8/20.

Q: With the student training, will there be conversations with how there might be social choices during a pandemic? Peer leaders for socializing?

A: Lots of discussion to take place for guidance.

Q: Will kids have assigned seating for lunch?

A: Will be in their advisory room. Not in the lunchroom. Seating assignment is used as a tool for contact tracing.

Q: Is the school helping kids that need computers at home for hybrid and virtual options?

A: Yes. Every student that borrowed a computer last year and incoming freshmen received an email with a google form indicating their needs. Rented a number of mobile hotspots through the CareAct funds.

Please send an email to Patrick if there is a need for technology right away.

Q: Continue with High Honors and NHS ceremonies for students?

A: Yes, we will find a way to celebrate one of our values.

Q: Is this session recorded be posted for those unable to participate?

A: The session was not recorded. Only the chat questions are recorded. The questions and answers will be transcribed and posted for viewing.

Q: How will Freshman orientation be done?

A: Yes, 2 days for freshmen. Running through the entire schedule and attend Mass and three separate presentations from Associate Principal, Student Services and another to be named. Culture building, and schedule.

Q: After both sessions. School will send out FAQ's to all parents and students?

A: Yes, will post as a link on the website as well as a Back to School Guide from previous questions.

Q: If in a hybrid, is there a plan to bring classes together to keep comoradie with their classes?

A: Hope to be back together, but if not, make a social outing to get the students together when we can see where this is heading. Want the sense that these students are a "class". Will discuss with the classes during orientation.

Q: Orientation the first week of September;

A: Orientation for each of the classes will take place Orientation begins August 24th..

Future questions can be emailed to Patrick or Tom.

Closing comments:

Tom: Thank you for the questions. Helps to refine the approach. We had to rewrite the system of education after 60 years of education.

Patrick: Thank you being with us this evening and for entrusting your children to us. Looking forward to seeing the students soon. Let us know how we can help you or your students.

Concluded at 7:10pm

Respectfully submitted,  
Char Dunlap, Executive Assistant the President